

[COMPANY NAME]

[Company address, City]

SALARY SLIP — [MONTH YEAR]

Employee name	[Full name]	Employee ID	[EMP-001]
Designation	[Job title]	Department	[Department]
Pay period	[01–30 Month YYYY]	Payment date	[DD/MM/YYYY]
Bank account	[Account / IBAN]	Working days	30

Earnings	Amount	Deductions	Amount
Basic salary	60,000	Income tax	2,500
House rent allowance	15,000	Provident fund	3,000
Medical allowance	5,000	Social security / EOBI	400
Conveyance allowance	5,000	Loan / advance	0
Overtime / bonus	0	Other	0
Total earnings	85,000	Total deductions	5,900
NET PAY (total earnings – total deductions)			79,100

Amounts in [currency]. Net pay in words: [amount in words].

Employer signature & stamp

Employee signature

This is a computer-generated salary slip.