

[COMPANY NAME]

[Street address, City, Country] • [Phone] • [email@company.com] • [www.company.com]

Ref: [HR/NOC/2026/001]

Date: [DD Month YYYY]

NO OBJECTION CERTIFICATE (NOC)

To: [The Visa Officer, Embassy of Country Name / Name of the institution]

This is to certify that [Mr./Ms. Employee Full Name], holding [Passport / CNIC / ID No. 00000-0000000-0], is working with [Company Name] as [Designation] in the [Department] department since [Joining Date]. [His/Her/Their] current monthly salary is [amount and currency].

The company has no objection to [him/her/them] [travelling to Country Name for tourism / a family visit from Start Date to End Date] [OR: pursuing higher studies / applying for a job elsewhere / obtaining a passport]. [His/Her/Their] leave for this period has been approved.

[He/She/They] will resume duties on [Return Date], and [his/her/their] job remains secure during this period. All expenses of the trip will be borne by [the employee / the company].

This certificate is issued at the request of the employee and does not create any financial or legal liability on the company. For verification, please contact [HR email or phone].

[Authorised Signatory Name]

[Designation, e.g. HR Manager]

[Company Name] • Company stamp